

Joint Insolvency Exam Training Scotland 2018



We pride ourselves on the quality of our material, the depth of our practical experience as IPs and our ability to translate both into exam success for our candidates. Face-to-face tutorials get results. Compare our results with those of our online-only competitors. An investment decision is about more than just the price, so invest in the future with ISS Training.

Our courses are structured in three-day modules, taught face-to-face, and designed to cover the relevant legislation and the exam syllabus in depth. We include detailed notes to aid learning and revision and we also look at practical issues faced when taking appointments, current issues in insolvency and the impact of recent judicial decisions.

Our programme also includes mock exams, which we will mark and return with individual written comments on technical ability and exam technique. We also provide individual coaching and support self study throughout the year.

BECOMING A JIE STUDENT

Candidates require to register as a student with a Recognised Professional Body (RPB) of their choice. Contact the relevant RPB for more details. On successful completion of both exams, candidates may then apply to the RPB for their licence, subject to their requirements for membership and authorisation. Successful completion of one exam allows an application for Partial Licensing.

THE EXAM 2018

You will need to enrol for your exam through your RPB. Contact your RPB for details or check www.jieb.co.uk. Exam entries need to be submitted by mid-September 2018 at the latest, for an exam diet in early November. You will likely be offered a choice of exam centres when enrolling.

The format of the exam will change in 2018, and will move from a three-paper structure to two papers: Corporate and Personal. This aligns the exam with the Partial Licence options now available.

Candidates will be examined on legislation in force as at 30 April 2018. In Scotland, this may include the Insolvency (Scotland) Rules 2018, depending on their date of commencement. If the Scottish Rules come into force any time on or before 30 April 2018 then they will be caught by the usual 30 April cut-off date. However, in line with JIE provisions for the English Rules, if the Scottish Rules come in between 1 May 2018 and 31 July 2018, they will most likely be examinable in November 2018.

In 2018 the exams will be completed online rather than on paper. Full training in respect of the answer formats will be included.

SPEAKERS

The speakers will be recognised experts in the field of insolvency practice led by the principal trainer Eileen Maclean MA Hons, MIPA MABRP MBA, director of Insolvency Support Services Limited.

COST

Each day's training is priced at £330 + VAT.

Please note that Day 1 and Day 2 of Module 1 Foundations are optional depending on candidate's experience and prior qualifications. Prices below are stated excluding these days.

Full Exam: 22 days at £330 per day = £7,260 + VAT

Corporate or Personal Paper Only: 13 days at £330 per day = £4,290 + VAT

If you are sitting Personal or Corporate following an exam pass in Corporate or Personal, there is no need to reattend Module 1 Foundations Day 3, or Module 6 Cross Procedural, unless you wish to do so. In either scenario, the price is:

9 days at £330 per day = £2,970 + VAT

Fees include all course documentation, lunch and light refreshments.

All JIE students are automatically enrolled free of charge on all webinars in 2018.

Fees for the mock exams cover all costs relating to the mock exam, including marking and individual written feedback.

We are always happy to discuss your individual requirements. Please email us on courses@insolvencysupportservices.com or phone us on 0845 601 7570 and ask to speak to Eileen Maclean, Director.

JOINT INSOLVENCY EXAM TRAINING COURSE DETAILS

Module	Day	Subject	Dates
1 Foundations (optional)	1	Introduction to accounts; Book-keeping; P&L, Balance Sheet Cash flows; Basic intro to tax and VAT	Tuesday 13 March
1 Foundations (optional)	2	Securities; The Courts; Introduction to diligence; Scots Law Concepts Business Entities	Wednesday 14 March
1 Foundations	3	IP Regs; Bonding; Ethics; AML; Client Money Regs; Bribery Act Data Protection; SIPs	Thursday 15 March
2 Corporate 1	1	Liquidation; Court; CVL; Creditor Claims; Remuneration	Tuesday 17 April
2 Corporate 1	2	MVL; s110 schemes; Striking off; Reduction of capital; LLPs Unregistered companies	Wednesday 18 April
2 Corporate 1	3	CDDA/Directors Responsibilities; Diligence and Liquidation Challengeable Transactions	Thursday 19 April
3 Personal 1	1	Sequestration: Statutory process and framework 1	Tuesday 8 May
3 Personal 1	2	Sequestration: Statutory process and framework 2	Wednesday 9 May
3 Personal 1	3	PTDs and non-insolvency options	Thursday 10 May
4 Corporate 2	1	Administration; Prepacks and SIP16; Expenses; Remuneration	Tuesday 29 May
4 Corporate 2	2	CVA; Claims; Voting	Wednesday 30 May
4 Corporate 2	3	Receivership; Schemes of Arrangement; Pre-insolvency advice Diligence and ACVAR	Thursday 31 May
5 Personal 2	1	Heritable property in personal insolvency	Tuesday 5 June
5 Personal 2	2	Partnerships in personal insolvency	Wednesday 6 June
5 Personal 2	3	Diligence and personal insolvency, recall, investigations, advice	Thursday 7 June
6 Cross Procedural	1	Pensions; Leases; EU Regs & UNCITRAL; Retention of title	Tuesday 19 June
6 Cross Procedural	2	Trading and selling a business	Wednesday 20 June
6 Cross Procedural	3	TUPE; Employee Claims; Tax and VAT in insolvency	Thursday 21 June
7 Numbers	1	Preparation of financial statements (Corporate)	Tuesday 28 August
7 Numbers	2	Preparation of financial statements (Personal)	Wednesday 29 August
8 Mock Exam	1	Corporate mock exam	Tuesday 18 September
8 Mock Exam	2	Personal mock exam	Wednesday 19 September
9 Revision	1	Corporate exam revision	Tuesday 2 October
9 Revision	2	Personal exam revision	Wednesday 3 October

All courses will run from 9.30am until 5.30pm
 Except the mock exams which will run from 9.30am until 1.00pm

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BOOKING CONTACT

Title: _____ First Name: _____ Surname: _____

Firm: _____

Address: _____

Email: _____ Telephone: _____

DELEGATE DETAILS

DELEGATE 1	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

DELEGATE 2	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

DELEGATE 3	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

DELEGATE 4	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

DELEGATE 5	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

DELEGATE 6	
Title:	
First Name:	
Surname:	
Email:	
Telephone:	
Dietary requirements	
Access requirements	

COURSE SELECTION

COURSE SELECTION			Number of Delegates	Price per Course (excl VAT)	Total Net Cost
JIE IN FULL				£7,260	
Corporates / Personal Only				£4,290	
Corporate / Personal as second paper				£2,970	
Or if you wish to attend specific modules only please select from the following list:					
Module	Day	Date	Number of Delegates	Price per Module (excl VAT)	Total Net Cost
1 Foundations (optional)	1	Tuesday 13 March		£330	
1 Foundations (optional)	2	Wednesday 14 March		£330	
1 Foundations	3	Thursday 15 March		£330	
2 Corporate 1	1	Tuesday 17 April		£330	
2 Corporate 1	2	Wednesday 18 April		£330	
2 Corporate 1	3	Thursday 19 April		£330	
3 Personal 1	1	Tuesday 8 May		£330	
3 Personal 1	2	Wednesday 9 May		£330	
3 Personal 1	3	Thursday 10 May		£330	
4 Corporate 2	1	Tuesday 29 May		£330	
4 Corporate 2	2	Wednesday 30 May		£330	
4 Corporate 2	3	Thursday 31 May		£330	
5 Personal 2	1	Tuesday 5 June		£330	
5 Personal 2	2	Wednesday 6 June		£330	
5 Personal 2	3	Thursday 7 June		£330	
6 Cross Procedural	1	Tuesday 19 June		£330	
6 Cross Procedural	2	Wednesday 20 June		£330	
6 Cross Procedural	1	Thursday 21 June		£330	
7 Numbers	2	Tuesday 28 August		£330	
7 Numbers	3	Wednesday 29 August		£330	
8 Mock Exam	1	Tuesday 18 September		£330	
8 Mock Exam	2	Wednesday 19 September		£330	
9 Revision	1	Tuesday 2 October		£330	
9 Revision	2	Wednesday 3 October		£330	
				Total Net Cost	
				Add VAT at 20%	
				Gross Total to pay	

ISS Training Courses

HOW TO BOOK AND PAY

By email to: courses@insolvencysupportservices.com

Or by post to: ISS Training, Insolvency Support Services, H5 Newark Business Park, Newark Road South, Glenrothes, KY7 4NS

You can pay by credit or debit card over the phone on: 0845 601 7570

Or online or by BACS using the following details:

Bank: Clydesdale Bank plc
Bank sort code: 82 - 68 - 31
Bank account number: 30241486

Or by cheque payable to Insolvency Support Services Limited (which should accompany your booking form). Please write the delegates' names on the rear of your cheque for identification purposes.

BOOKING CONDITIONS

Payment is due on booking. If the nominated delegate cannot attend, you may transfer the place to another individual at any point. Please inform us of the change as soon as possible. If you do not wish to transfer your place, you will receive 100% refund if cancelled at least 21 days before the date of each individual module or day's course. If you cancel within 21 days of the course, your fee will not be refunded. Please note that your contract is with Insolvency Support Services Limited trading as ISS Training.

DATA PROTECTION

ISS Training will use the information you provide on your booking form, and any additional information you may provide to us in the future, for administering our event. We will not disclose this information to any other person or organisation except in connection with the above purpose. All delegates are provided with a list of co-delegates' names and organisations but no further details.

REFUNDS AND CANCELLATIONS BY DELEGATE

Cancellations must be in writing. Please note that no refunds will be given outwith the time limits listed on your booking confirmation. Substitute participants are acceptable at any time and will incur no extra charges.

COURSE PAPERS

Course papers will be issued on the day of the course. This documentation is made available only to those attending the course. Course papers may not be reproduced without prior permission from Insolvency Support Services Limited.

COURSE DATE, PROGRAMME AND FEE CHANGES BY ISS

If the date or time of a course needs to be changed or the course is cancelled for reasons beyond our control, such as low enrolment numbers, we reserve the right to do so. We will notify delegates in writing of any changes as soon as possible. If a course is cancelled, or rescheduled to a date that the delegate cannot attend, and payment has already been made, the full course fees will be refunded in full.

Our training programme is constantly reviewed and updated and we reserve the right to amend the content, timing and cost of the programme as necessary.